### Reporting Suspected Cases of Child Abuse or Neglect: Procedures in my Program

**I report my suspicions to:**

<table>
<thead>
<tr>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Telephone Number</td>
</tr>
<tr>
<td>Address (if applicable)</td>
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</table>

**I provide the following information:**

- Child’s first and last name
- Parent or guardian’s name and address
- Reasons for suspected abuse or neglect
- Description and location of injuries (if applicable)
- Information freely disclosed by victim
- Current location of victim
- Known information regarding incident or chronology of events

**I must follow these additional DoD, service, installation, state, or local reporting procedures:**

**My programs standard operating procedures and policies are located:**

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